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MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

Date Posted: 09/16/2016
Application Deadline: Open Until Filled
Job Post ID: 9080
Job Title: Traffic Intern
Min Monthly Salary: \$11.64 - \$15.12 per hour
Number Positions: 2
Location: 600 NE Colbern Road Lee's Summit
District/Division: Kansas City / Traffic and Highway Safety Division
Human Resources Contact Number: 816-607-2143

Notice: This is seasonal, non-benefit eligible position, working up to 1,039 hours.

General Summary:

Assigned to job duties ranging from assistant traffic technician to special maintenance supervisor, based on level of education and summer job experience.

Minimum/Required Qualifications:

Must be enrolled in a civil engineering program at an accredited college or university with completion of freshman year (normally 30 semester hours) and an overall GPA of 2.0 out of 4.0.

Supervisory Responsibilities:

None

Special Working Conditions/Job Characteristics:

Job requires travel within the district.

Examples of Work:

- Determines traffic volume on roadways and codes data for computer processing, provides recommendations, and coordinates correction of deficiencies. Performs and summarizes radar speed surveys to determine the characteristic speeds of motorists to establish a speed limit that is both safe and comfortable. Analyzes accident reports to prepare diagrams that include types and locations of accidents and dates, times, and weather conditions. May issue permits; assists in the review, preparation, documentation, and inspection of permit activities. Performs initial field site reviews by documenting existing conditions using photo logs and video. Conducts daytime and nighttime field evaluations of all work zones to determine compliance with standards. Performs routine monitoring of field traffic devices such as signs, signals, and roadway marking, with limited decision-making capabilities; eliminates traffic control conflicts between adjacent work zones. Interacts with internal and external customers in order to answer traffic-related questions, respond to complaints and requests, or to discuss traffic control ordinances, plans, policies, and procedures. Organizes field and office traffic data into traffic study documents; creates various maps and diagrams in correlation with traffic concerns. Maintains traffic databases such as sign logs, inventories, work zone coordination, traffic project assignments and progress reports; processes requisitions for materials. May attend resident engineer

and maintenance superintendent meetings and provide work zone feedback. Performs other responsibilities as required or assigned.

In order to be considered for this vacancy please go to the Missouri Department of Transportation [Employment Application System \(EAS\)](#) and submit an on-line application. Applications, and if applicable transcripts, must be received by no later than 11:55 pm of the closing date listed on the advertised vacancy.

Equal Employment Opportunity / Affirmative Action Employer, M/F/D/V